

**SIMULATION MEDICAL TRAINING AND EDUCATION COUNCIL OF LOUISIANA
(SMTEC-LA)**

Minutes
Tuesday, July 25, 2017

LSUHSC-New Orleans – 2020 Gravier Street, Suite 602, New Orleans, Louisiana

MEETING ATTENDANCE		
Members Present	Members Absent	Guests
Tabitha Jones-Thomas, Chair Frances Steuben* Jennifer Calzada Alison Davis Patricia Dufrene Paula Hellums* Daryl Lofaso* Martha Moore* Avis Richard-Griffin Larry Tremblay* Trudy Williams	Kenneth Alexander Lynn Ansardi Susan Bailey Ava Dejoie Bootsie Durand Rita Finn* Sen. David Heitmeir Stacy Lee J. Korndorffer, Jr. Cecelia Mouton Rep. Patrick Williams Peggy Wolfe	Kimberly Jones Wendi Palermo Kandi Smith

*Members of the Executive Committee

Call to Order:

Council chair Tabitha Jones-Thomas called the meeting to order at 12:40 p.m. The roll was called, and, in the absence of a quorum of the Council but having established a quorum of the Executive Committee, it proceeded with business on behalf of the Council. Those in attendance were reminded that although all could participate in Council discussions and deliberations, only members of the Executive Committee were allowed to make motions or participate in votes.

Approval of the Minutes

Minutes from March 6, 2017 were presented for approval. Minor editorial revisions were made by committee members. A motion for approval of the minutes, as revised, was made by Dr. Larry Tremblay, seconded by Ms. Paula Hellums, and approved unanimously by the Executive Committee.

Update – Establishing A Sustainability Model for the Louisiana Statewide Simulation Faculty Development Program (LASIMFD)

Chair Jones-Thomas informed the Committee that she had been in contact with Dr. Chauvin and that Dr. Chauvin was unable to attend the meeting. Chair Jones-Thomas updated the Committee on the LASIMFD project and informed the Committee that the proposal was near ready to distribute to Deans and others interested in offering/attending the faculty development modules. Council members will receive a copy of the proposal in advance of the distribution. Hopefully each campus would appoint a point person to handle requests and organize sessions.

Public Comments:

No public comments were noted.

Call for Adjournment:

Upon motion of Dr. Larry Tremblay and seconded by Mr. Daryl Lofaso, the Executive Committee voted to adjourn the meeting at 1:50 p.m.

Facilities Tour

The tour of the LSUHSC-New Orleans simulation facility began at 2:00 p.m. and concluded at 3:20 p.m.